





**Please Tick (✓) the box indicating the Course of your choice:**

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Architectural Drafting</b>             | <b>Contact Hours: 75</b><br><b>Cost: \$650.00</b> |
| <input type="checkbox"/> <b>Construction Project Management</b>    | <b>Contact hours: 75</b><br><b>Cost: \$550.00</b> |
| <input type="checkbox"/> <b>Front Office &amp; Guest Services</b>  | <b>Contact hours: 75</b><br><b>Cost: \$650.00</b> |
| <input type="checkbox"/> <b>Computer Networking &amp; Security</b> | <b>Contact Hours: 75</b><br><b>Cost: \$650.00</b> |
| <input type="checkbox"/> <b>Advanced Building Services System</b>  | <b>Contact Hours: 75</b><br><b>Cost: \$650.00</b> |
| <input type="checkbox"/> <b>Introductory Plumbing</b>              | <b>Contact Hours: 75</b><br><b>Cost: \$650.00</b> |

- **All applications must be accompanied by one character reference letters**
- **Successful applicants will be emailed and notified by telephone.**
- **Fees must be paid in full at the Bursar's Office at Villa by Friday February 23<sup>rd</sup>, 2018.**

---

I understand that it is my responsibility to ensure that I satisfy all regulations and requirements for successful completion of this course of study.	
Applicant's Signature _____	Date _____

**FOR OFFICIAL USE ONLY**

- |                                  |  |   |
|----------------------------------|--|---|
| Copies of Certificates submitted | <input type="checkbox"/> Yes                 | <input type="checkbox"/> No                       |
| Character references submitted   | <input type="checkbox"/> Yes                 | <input type="checkbox"/> No                       |
| Status:                          | <input type="checkbox"/> Accepted fully      | <input type="checkbox"/> Accepted with conditions |
|                                  | <input type="checkbox"/> Acceptance deferred | <input type="checkbox"/> Denied acceptance        |

Signature.....  
Programme Coordinator

Recommended for Programme  Yes  No

Signature ..... Date .....  
Dean/Registrar