

**St. Vincent and the Grenadines Community College:
Division of Technical and Vocational Education (SVGCC: DTVE)
Summer 2022
ENRICHMENT PART TIME SHORT COURSES**

COURSES FOR ENTRY LEVEL EMPLOYMENT PART TIME TRAINING DTVE

Course	Description	Location	Duration	Cost
Introduction to Electrical Installation & Repairs	This course introduces students to the fundamental principles of electrical wiring installation. Emphasis is placed on practical exercises which provide manipulative skills needed to perform the tasks associated with the control and distribution of electricity.	DTVE (Arnos Vale)	75 Hrs (5 hours per week/15 weeks)	\$650.00
Introduction to Motor Vehicle Air Conditioning Systems	The Automotive Air Conditioning courses introduce the principles of automotive air conditioning systems, including refrigerant theory, and provide students with hands-on experience with air conditioning equipment.	DTVE (Arnos Vale)	75 Hrs (5 hours per week/15 weeks)	\$650.00
Basic Architectural Drafting	Students will learn how to take a design sketch and turn it into a technical drawing that can be used to make a part that could be used to build an addition on a house.	DTVE (Arnos Vale)	75 Hrs (5 hours per week/15 weeks)	\$600.00
Introduction to Welding & Metal Fabrication	course that provides students with opportunities to examine safety and technical information in metal fabrication and to participate in hands-on activities in the welding laboratory.	DTVE (Arnos Vale)	75 Hrs (5 hours per week/15 weeks)	\$650.00
Food Preparation 3 (International Cuisine)	This course will focus on foods and cooking styles of many nations. Menu production reflecting on nations that have impacted international cuisines will be examined.	SVGCC: HMTI (Diamond)	75 Hrs (5 hours per week/15 weeks)	\$650.00
Introduction to Bar Service & Beverage Management	This course includes production methods for various cocktails, product identification; purchasing, receiving, storing and issuing beverages; service of spirits, wine and beer products; marketing and menu development; and cost controls of a beverage operation.	SVGCC: HMTI (Diamond)	75 Hrs (5 hours per week/15 weeks)	\$650.00

Introduction to Wholesaling, Retailing, Stock & Inventory	This programme is intended for people who collect and deliver stock. The programme includes moving, packing and maintaining stock in a Distribution Centre/Warehouse and maintaining safety and housekeeping standards.	DTVE (Arnos Vale)	60 Hrs (5 hours per week/12 weeks)	\$550.00
Front Desk Service for the Hospitality Industry	Front desk representatives play a key role in giving guests an excellent experience. They greet guests, check them in, and make payment arrangements. They answer guest questions and make sure guests can get the services that they need while at the property.	SVGCC: HMTI (Diamond)	60 Hrs (5 hours per week/12 weeks)	\$550.00
Events & Conference Planning & Management	This introductory course will provide participants with the practical skills and knowledge required to successfully plan, implement, organize, manage, monitor and evaluate special events.	SVGCC: HMTI (Diamond)	60 Hrs (5 hours per week/12 weeks)	\$550.00
Introduction to Web Design	This course is designed to start you on a path toward future studies in web development and design, no matter how little experience or technical knowledge you currently have.	DTVE (Arnos Vale)	75 Hrs (5 hours per week/15 weeks)	\$600.00
Domestic Appliances Diagnostics & Repairs	After completing this course, you will be able to identify problems in home appliances, with the solid skills required to repair different home appliances and implement safety precaution measures during repair work.	DTVE (Arnos Vale)	75 Hrs (5 hours per week/15 weeks)	\$650.00
Introduction to Cosmetology (Hair)	This course will focus on styling tools and techniques in the trade. Trainees will be instructed in styling and care for natural and synthetic hair pieces and extensions, creating braids, buns, French twists and other styles	SVGCC: HMTI (Diamond)	60 Hrs (5 hours per week/12 weeks)	\$550.00